**Clinical Editor - Drug and Therapeutics Bulletin**

**Job Title:** Clinical Editor Drug and Therapeutics Bulletin (DTB)

**Contract:** Permanent / Part time (0.4 WTE)

**Salary:** £67440 per annum (prorated)

**Location:** BMA House, London - UK (Hybrid)

**Application Closing Date:** 4 November 2024

**Job purpose**

This is an exciting opportunity to join DTB as a part-time Clinical Editor. This role is perfect for a healthcare professional with a passion for clinical writing, editorial work and helping to produce high-quality articles on drugs and therapeutics.

The Clinical Editor supports the Editor in developing high quality content for publication in *DTB*. This includes developing ideas for articles, commissioning articles, editing articles, reviewing articles as well as writing content for the journal. The Clinical Editor also supports other aspects of the journal including liaison with Editorial Board members, authors and commentators, and provides input to podcasts and social media activity.

**Responsibilities include**

* Work with the editor to develop DTB’s editorial strategy plan to attract and publish high-quality content relevant to healthcare professionals
* Commission, edit, circulate for peer review and coordinate the publication of content in line with DTB’s editorial strategy
	+ Commission 12 articles per year for publication in DTB
	+ Write up to two editorials per year for publication in DTB
* Provide comment on DTB content in development
* Work with the publishing and editorial production teams to move content smoothly through the editorial process including liaising with authors and reviewers
* Contribute to regular updating of DTB social media accounts
* Provide support to the monthly DTB podcast
* Provide support to editorial board members
* Support the editorial team with recruitment of advisory board members
* Attend editorial meetings
* Support the editor with press releases, post publication issues, criticism or complaints
* Help review internal editorial processes
* Be an ambassador for the journal
* Attend relevant online and in person conferences and meetings to represent the journal

**Skills, Experience & Qualifications**​

We would like the post holder to possess experience in all listed areas, but the relative experience in each will vary by individual.

**Essential**

* Clinical experience to inform editorial decision-making and ensure relevance of articles.
* Experience in critical appraisal of evidence to inform decision-making.
* Experience in writing for a clinical and/or public health audience.

**Desirable**

* Editorial experience on a general medical journal including in commissioning, editing, and writing content.
* Experience of critical appraisal of evidence in writing articles.
* Experience of peer review process in publishing.
* Experience of writing and editing content for healthcare professionals.
* Experience of working in a matrix, hybrid environment.
* Experience of working with ScholarOne (or other online content management systems).

**Qualification (essential)**

* Degree in medicine or pharmacy

**Qualification (desirable)**

* Postgraduate qualification related to evidence based healthcare

**Additional requirement (essential)**

* The Clinical Editor must be free from conflicts of interest with the pharmaceutical industry or related healthcare products industry. We ask our editors to complete a disclosure of interest form and this information is updated annually and made publicly available.

**About DTB**

Since 1962 Drug and Therapeutics Bulletin (<https://dtb.bmj.com/>) has published independent evaluations and practical advice on individual treatments and the overall management of disease. DTB summarises the best available evidence to enable doctors, pharmacists and other healthcare professionals to make informed and unbiased choices to help patients get the best care. DTB is wholly independent of the pharmaceutical industry, government and regulatory authorities and is also free of advertising and other forms of commercial sponsorship. As well as the journal, DTB also produces a monthly podcast summarising articles from the current issue (<https://dtbbmj.podbean.com/>).